BID

Bid Notice: NWCETC 006/2026

CONTRACT FOR CONSTRUCTION AND PARTITIONING SERVICES FOR NW CET COLLEGE

Closing date: 26 November 2026

Time: 11H00 A.M

Physical Address:
45 Van Velden Street
Brits,
0250

COMPULSORY BRIEFING SESSION
VENUE: NW CET COLLEGE BOARDROOM (45 VAN VELDEN STREET BRITS)
DATE: 10 November 2026 AND TIME: (10H00 am)

Closing date for Query questions: 17 November 2026

TENDER DOCUMENT

CONSTRUCTION OF STOREROOMS, SUSPENDED SLABS, BALUSTRADES AND VERANDAH CLOSE OFF WALLS

UNITS 1 TO 6, 17 MACINTYRE STREET, BRITS, NORTH WEST

Including Engineering Services for Detailed Design and Approved for Construction Drawings

Contract number	
Employer	
Form of contract	JBCC Minor Works Agreement, Edition 6.2
Procurement document standard	SANS 10845 / CIDB Standard for Uniformity in Construction Procurement
Closing date and time	
Revision	Rev 1: Engineering Services added to the Bill of Quantities and Scope of Works
Date of issue	16 October 2026

Name of tenderer

Total tender amount including VAT (R)

CONTENTS

Part	Contents
T1	Tendering Procedures: T1.1 Tender Notice and Invitation to Tender; T1.2 Tender Data
T2	Returnable Documents: T2.1 List of Returnable Documents; T2.2 Returnable Schedules 1 to 10
C1	Agreements and Contract Data: C1.1 Form of Offer and Acceptance; C1.2 Contract Data
C2	Pricing Data: C2.1 Pricing Instructions; C2.2 Bill of Quantities (Sections 1 to 15); C2.3 Summary
C3	Scope of Work: C3.1 Description of the Works; C3.2 Applicable Standards; C3.3 Tender Drawings; C3.4 Engineering Services: Detailed Design and Approved for Construction Drawings; C3.5 Hold Points; C3.6 Materials and Workmanship; C3.7 Constraints on the Works
C4	Site Information

PART T1: TENDERING PROCEDURES

T1.1 Tender Notice and Invitation to Tender

The Employer invites tenders from suitably qualified contractors for the construction of storerooms, suspended concrete slabs, balustrades and veranda close off walls at Units 1 to 6, 17 Macintyre Street, Brits, North West, together with the detailed engineering design, Approved for Construction drawings and municipal approval for the works.

The six units are procured as one combined contract. The works will not be phased or split into separate contracts.

Tenderers should have a CIDB contractor grading designation of 4GB or higher. Tenderers must have, or appoint as part of their tender, a design team that includes an ECSA registered Professional Engineer or Professional Engineering Technologist (structural) and a SACAP registered person for the architectural drawings.

Tender documents available from	
Compulsory site briefing (date, time and venue)	
Closing date and time	
Tender submission address	
Technical enquiries (name, telephone, email)	
Procurement enquiries (name, telephone, email)	
Tender validity period	90 days from the closing date

Late, incomplete, faxed or emailed tenders will not be accepted. The Employer is not obliged to accept the lowest or any tender.

T1.2 Tender Data

The conditions of tender are the Standard Conditions of Tender contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement. The tender specific data below amends and supplements those conditions.

Clause	Tender Data
F.1.1	The Employer is the person named on the cover page, or its duly appointed Employer's Agent.
F.1.2	The tender documents comprise Part T1 Tendering Procedures, Part T2 Returnable Documents, Part C1 Agreements and Contract Data, Part C2 Pricing Data, Part C3 Scope of Work and Part C4 Site Information.
F.1.4	Communication shall be in writing to the procurement enquiries contact named in T1.1.
F.2.1	Only tenderers who are registered with the CIDB in a contractor grading designation of 4GB or higher are eligible. Tenderers must submit evidence of the professional registration of their design team (Schedule 9).
F.2.7	Attendance at the site briefing is compulsory. Tenderers who do not sign the attendance register will be disqualified.
F.2.13	Submit one original and one copy of the complete tender document, including the priced Bill of Quantities, in a sealed envelope marked with the contract number and title.

Clause	Tender Data
F.2.13.3	The priced Bill of Quantities in Excel format may be submitted in addition on a flash drive. The signed printed document prevails.
F.2.16	The tender validity period is 90 days.
F.3.11	Tenders will be evaluated on price and preference in terms of the Preferential Procurement Policy Framework Act, 2000 (80/20 preference point system) after functionality screening of the design team.
F.3.11.1	Functionality screening: design team registration (30 points), design experience on similar structures (30 points), construction experience (25 points), programme including design period (15 points). Minimum qualifying score: 60 points.
F.3.13	The Employer will check the tender for arithmetical errors. Where the rate and amount differ, the rate prevails.
F.3.17	The Employer will provide one signed copy of the contract to the successful tenderer.

PART T2: RETURNABLE DOCUMENTS

T2.1 List of Returnable Documents

The tenderer must complete and return the following documents. Failure to submit any document marked Mandatory will render the tender non responsive.

No.	Document	Status
1	Valid Tax Clearance Status PIN issued by SARS	Mandatory
2	CIDB registration certificate (4GB or higher)	Mandatory
3	Central Supplier Database (CSD) registration report	Mandatory
4	Certificate of Contribution to the Compensation Fund (letter of good standing)	Mandatory
5	BBBEE certificate or sworn affidavit	For preference points
6	Certified ECSA and SACAP registration certificates of the design team	Mandatory
7	Proof of professional indemnity insurance of not less than R 2 000 000 per claim, or a letter of intent from an insurer	Mandatory
8	Schedules 1 to 10 (T2.2), fully completed and signed	Mandatory
9	Form of Offer and Acceptance (C1.1), completed and signed	Mandatory
10	Priced and signed Bill of Quantities and Summary (C2.2)	Mandatory
11	Signed site briefing attendance certificate	Mandatory

T2.2 Returnable Schedules

Schedule 1: Compulsory Enterprise Questionnaire

Name of enterprise	
Registration number	
VAT number	
CSD supplier number	
CIDB registration number and grading	
Physical address	
Contact person	
Telephone	
Email	

Schedule 2: Record of Addenda to Tender Documents

We confirm that the following communications received from the Employer before the closing date have been taken into account in this tender:

Addendum No.	Date	Title or details

Addendum No.	Date	Title or details

Schedule 3: Proposed Amendments and Qualifications

The tenderer should record any deviations or qualifications below. The Employer is not obliged to accept them, and qualified tenders may be regarded as non responsive.

Page	Clause or item	Proposal

Schedule 4: Schedule of Plant and Equipment

Item	Owned or hired	Quantity	Condition

Schedule 5: Experience of Tenderer (similar construction work in the last five years)

Employer and contact	Description of works	Value (R)	Year completed

Schedule 6: Key Construction Personnel

Position	Name	Qualification	Years of experience

Schedule 7: Proposed Subcontractors

Trade or service	Subcontractor name	CIDB grading	Value (R)

Schedule 8: Declaration of Interest (SBD 4)

Is the tenderer, or any of its directors, members or partners, employed by the State or related to any person employed by the Employer? If yes, give particulars below.

Yes / No	
Particulars	

Schedule 9: Design Team and Professional Indemnity

The tenderer shall name the professionals who will carry out the Engineering Services in Section 2 of the Bill of Quantities. Certified registration certificates must be attached.

Discipline	Name and firm	Registration body and number	Years of experience
Structural engineer (Pr Eng or Pr Tech Eng)			
Architectural drawings (SACAP)			
Electrical design (registered person)			
Draughting (CAD)			

Professional indemnity insurer	

Policy number	
Cover per claim (R)	
Expiry date	

Schedule 10: Preliminary Programme

The tenderer shall attach a programme showing the design and approval period, each hold point and the construction sequence for all six units. Complete the key dates below:

Activity	Duration (weeks)	Start	Finish
Survey and foundation investigation			
Detailed design and drawings			
Municipal submission and approval			
Issue of AFC drawings (Hold Point HP1)			
Construction, Units 1 to 6			
Practical completion			

Declaration by tenderer

I, the undersigned, certify that the information in these schedules is correct.

Signature	
Name	
Capacity	
Date	

PART C1: AGREEMENTS AND CONTRACT DATA

C1.1 Form of Offer and Acceptance

Offer

The Employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of: Construction of storerooms, suspended slabs, balustrades and verandah close off walls, including detailed design and Approved for Construction drawings, at Units 1 to 6, 17 Macintyre Street, Brits.

The tenderer, identified in the offer signature block, has examined the documents listed in the Tender Data and addenda thereto as listed in the Returnable Schedules, and by submitting this offer has accepted the Conditions of Tender.

By the representative of the tenderer signing this form, the tenderer offers to perform all of the obligations and liabilities of the Contractor under the contract, including compliance with all its terms and conditions according to their true intent and meaning, for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

Total of the prices excluding VAT (R)	
VAT at 15 % (R)	
Total of the prices including VAT (R)	
Amount in words (including VAT)	

This offer may be accepted by the Employer by signing the acceptance part of this form and returning one copy to the tenderer before the end of the period of validity stated in the Tender Data.

Signed for the tenderer

Signature	
Name	
Capacity	
For and on behalf of	
Date	
Witness 1 (name and signature)	
Witness 2 (name and signature)	

Acceptance

By signing this part of the form, the Employer identified below accepts the tenderer's offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the Contract Data. Acceptance of the tenderer's offer shall form an agreement between the

Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

Signed for the Employer

Signature	
Name	
Capacity	
For and on behalf of	
Date	
Witness 1 (name and signature)	
Witness 2 (name and signature)	

C1.2 Contract Data

The conditions of contract are those of the JBCC Minor Works Agreement, Edition 6.2 (May 2018), published by the Joint Building Contracts Committee. The following contract specific data applies.

Item	Contract specific data
Employer	
Employer's Agent / Principal Agent	
Contractor	
Site	Units 1 to 6, 17 Macintyre Street, Brits, North West
Description of the works	Detailed design, Approved for Construction drawings, municipal approval and construction of storerooms, suspended slabs, balustrades, verandah close off walls and associated alterations at six residential units
Contractor's design responsibility	The Contractor is responsible for the detailed design of the works described in Part C3, Clause C3.4, and for the Approved for Construction drawings. Acceptance of the design by the Employer's Agent does not relieve the Contractor of this responsibility.
Professional indemnity insurance	Not less than R 2 000 000 per claim, maintained from the date of acceptance until three years after practical completion
Design and approval period	Six (6) weeks from site handover for submission of the drawings to the municipality; municipal approval time beyond eight (8) weeks from submission is excluded from the Contractor's risk
Construction period	Six (6) months from the date the AFC drawings are approved
Date for practical completion	
Penalty for late completion (R per calendar day)	
Contract price basis	Fixed price, not subject to contract price adjustment. Works remeasured on the AFC drawings at the tendered rates.
Retention	10 % of the value of work certified, reducing to 5 % at practical completion; balance released at final completion
Defects liability period	90 calendar days from practical completion

Item	Contract specific data
Construction guarantee	5 % of the contract value
Contract works insurance	Contractor to insure the full value of the works plus 10 % for professional fees and demolition
Public liability insurance	Not less than R 5 000 000 per event
Interim payments	Monthly, on the Employer's Agent's certificate, paid within 30 days. Engineering Services paid as per Clause C2.1.6.
Applicable law	The law of the Republic of South Africa

PART C2: PRICING DATA

C2.1 Pricing Instructions

C2.1.1 The Bill of Quantities has been prepared in accordance with the ASAQS Standard System of Measuring Building Work and must be read with the Scope of Works, the drawings and the Contract Data.

C2.1.2 Quantities are estimated for tender purposes only. The works will be remeasured on the Approved for Construction drawings and paid at the tendered rates. The Contractor's design will not entitle him to additional payment for quantities he has himself specified beyond those required by the approved design.

C2.1.3 Rates shall be in South African Rand, excluding VAT, and shall include all labour, materials, plant, transport, waste, overheads and profit. Rates are entered in the Rate column only; amounts are the quantity multiplied by the rate.

C2.1.4 Time related Preliminaries are priced per month for the six month construction period. Fixed charge items are paid in proportion to the value of work done.

C2.1.5 Provisional Sums are fixed by the Employer and are expended only on the written instruction of the Employer's Agent. The tenderer prices the percentage for profit and attendance only.

C2.1.6 Engineering Services (Section 2) shall be paid as follows: items 2.1 to 2.12 on issue of the accepted AFC drawings; items 2.13 and 2.14 on municipal approval; item 2.15 per inspection carried out and reported; items 2.16 to 2.18 at practical completion. Section 2 rates shall include all disbursements, printing, travel and professional registration costs.

C2.1.7 Daywork quantities are nominal and used for tender comparison only.

C2.1.8 Arithmetical errors will be corrected in accordance with the Tender Data. The rate prevails over the amount.

C2.2 Bill of Quantities

The Bill of Quantities is also issued as an editable Excel workbook. The total from the Summary is carried to the Form of Offer.

Item	Description	Unit	Qty	Rate (R)	Amount (R)
1	**SECTION 1: PRELIMINARIES AND GENERAL**				
	Fixed charge items				
1.1	Contractual requirements: insurances, construction guarantee and all obligations under the JBCC Minor Works Agreement	Sum	1,00		
1.2	Establishment of facilities on site, including site office, storage container, ablutions and temporary services	Sum	1,00		
1.3	Health and Safety Plan and Health and Safety File in accordance with the Construction Regulations, 2014	Sum	1,00		
1.4	Temporary hoarding and barricading to protect occupants of the existing units during construction	Sum	1,00		
1.5	Setting out of the works for all six units	Sum	1,00		
1.6	Project signboard	Sum	1,00		
1.7	Concrete cube testing by an accredited laboratory (set of three cubes per pour)	Sum	1,00		
1.8	Final cleaning of the works and handover	Sum	1,00		
1.9	Removal of site establishment on completion	Sum	1,00		

Item	Description	Unit	Qty	Rate (R)	Amount (R)
	Time related items				
1.10	Site management and supervision, including a full time site agent	Month	6,00		
1.11	Maintenance of site facilities and temporary services	Month	6,00		
1.12	Small plant, tools and equipment	Month	6,00		
1.13	Health and safety officer and compliance audits	Month	6,00		
1.14	Site security	Month	6,00		
1.15	Water and electricity for the works	Month	6,00		
1.16	Maintenance of insurances and guarantee	Month	6,00		
1.17	Programme updates, progress reports and attendance at site meetings	Month	6,00		
	TOTAL SECTION 1 CARRIED TO SUMMARY				
2	**SECTION 2: ENGINEERING SERVICES: DETAILED DESIGN AND APPROVED FOR CONSTRUCTION DRAWINGS**				
	Investigations				
2.1	Measured survey of existing structures at all six units: verify dimensions of existing walls, openings, window and door sizes, floor levels and existing foundations; record in a survey report with photographs	Sum	1,00		
2.2	Foundation investigation: test pits and DCP tests to confirm founding depth and bearing capacity for the storeroom and close off wall footings, with a signed report	Sum	1,00		
	Detailed design				
2.3	Structural detailed design of strip footings, ground beams, Beams A and B, 200 mm suspended slab and upstand, including design calculations to SANS 10160 and SANS 10100 Part 1, signed by an ECSA registered Pr Eng or Pr Tech Eng	Sum	1,00		
2.4	Design of connections to the existing structure: dowelling into existing footings, toothing and tying of new brickwork to existing walls and lintels over new openings	Sum	1,00		
2.5	Design of balustrade and fixings to SANS 10400 Part M and SANS 10160 (barrier loads)	Sum	1,00		
2.6	Roof waterproofing and stormwater design: falls, outlets and downpipes to SANS 10400 Part R and Part L	Sum	1,00		
2.7	Electrical design and layout for light and plug circuits to SANS 10142 Part 1	Sum	1,00		
2.8	Fire, ventilation and natural lighting compliance check to SANS 10400 Parts O and T	Sum	1,00		
	Drawings				

Item	Description	Unit	Qty	Rate (R)	Amount (R)
2.9	Architectural working drawings: site plan, floor plans, sections and elevations for Type A and Type B units, drawn by a SACAP registered person	Sum	1,00		
2.10	Structural drawings: foundation layout and details, beam and slab layout and details, sections and connection details	Sum	1,00		
2.11	Reinforcement drawings and bending schedules to SANS 282	Sum	1,00		
2.12	Approved for Construction (AFC) drawing set: incorporate municipal and Employer's Agent comments, issue three hard copies and one electronic copy (PDF and DWG) stamped AFC	Sum	1,00		
	Approvals and certification				
2.13	Preparation and submission of building plans to Madibeng Local Municipality and attending to all comments until approval (municipal fees under Provisional Sums)	Sum	1,00		
2.14	Appointment of competent person (SANS 10400 Part A Form 2) for the structural design	Sum	1,00		
	Construction stage				
2.15	Engineer's inspections at hold points HP2 to HP7 with signed inspection reports	No	36,00		
2.16	Responses to requests for information and design queries during construction	Sum	1,00		
2.17	As built drawings on completion (three hard copies and electronic copy)	Sum	1,00		
2.18	Completion certificate (SANS 10400 Part A Form 4) and electrical Certificate of Compliance coordination	Sum	1,00		
	TOTAL SECTION 2 CARRIED TO SUMMARY				
3	**SECTION 3: ALTERATIONS**				
3.1	Form opening 1 200 mm wide in existing 230 brick wall for access into storeroom, including temporary propping, two precast lintels and making good reveals	No	6,00		
3.2	Form opening for first floor balcony door (assumed 900 x 2 100 mm) including two precast lintels and making good	No	6,00		
3.3	Brick up existing window opening (assumed 1,5 x 1,5 m) in 230 brickwork, toothed and bonded to existing	m^2	13,50		
3.4	Demolish first floor partition wall at Type B units (Units 3 and 4) (provisional 6,0 m x 2,6 m each)	m^2	31,20		
3.5	Make good floor and wall finishes after partition demolition	m	12,00		
3.6	Drill and epoxy grout Y12 dowels, 300 mm long, into existing footings at junctions	No	48,00		
3.7	Load and cart away demolition rubble to an approved dump site	m^3	12,00		
	TOTAL SECTION 3 CARRIED TO SUMMARY				
4	**SECTION 4: EARTHWORKS**				

Item	Description	Unit	Qty	Rate (R)	Amount (R)
8.3	Aluminium hinged balcony door 900 x 2 100 mm with safety glazing to SANS 10400 Part N	No	6,00		
8.4	Ironmongery: three lever lockset and handles	No	6,00		
	TOTAL SECTION 8 CARRIED TO SUMMARY				
9	**SECTION 9: PLASTERING**				
9.1	Internal plaster on brick walls	m²	239,97		
9.2	External plaster to close off walls	m²	80,19		
9.3	Plaster to slab soffits and beams	m²	63,30		
9.4	Make good plaster around new and bricked up openings	m	60,00		
	TOTAL SECTION 9 CARRIED TO SUMMARY				
10	**SECTION 10: PAINTWORK**				
10.1	Prepare and paint internal walls, one coat plaster primer and two coats acrylic	m²	320,16		
10.2	Prepare and paint external plastered walls, two coats exterior acrylic	m²	80,19		
10.3	Prepare and paint ceilings and soffits, two coats	m²	63,30		
10.4	Paint steel doors and frames	No	6,00		
	TOTAL SECTION 10 CARRIED TO SUMMARY				
11	**SECTION 11: PLUMBING AND DRAINAGE**				
11.1	110 mm uPVC stormwater pipe in trench connecting downpipes to existing stormwater	m	30,00		
11.2	Gully head and connection	No	6,00		
	TOTAL SECTION 11 CARRIED TO SUMMARY				
12	**SECTION 12: ELECTRICAL**				
12.1	Light point complete with LED fitting and switch	No	6,00		
12.2	Double plug socket outlet	No	12,00		
12.3	2,5 mm² wiring in conduit from existing distribution board	m	90,00		
12.4	Circuit breaker in existing distribution board	No	12,00		
12.5	Testing and Certificate of Compliance per unit	No	6,00		
	TOTAL SECTION 12 CARRIED TO SUMMARY				
13	**SECTION 13: EXTERNAL WORKS**				
13.1	Make good paving and ground surfaces disturbed by the works	m²	30,00		

Item	Description	Unit	Qty	Rate (R)	Amount (R)
13.2	Clear site and remove all surplus material on completion	Sum	1,00		
	TOTAL SECTION 13 CARRIED TO SUMMARY				
14	**SECTION 14: PROVISIONAL SUMS**				
14.1	Provisional Sum: Unforeseen founding conditions	PS			20 000,00
14.2	Provisional Sum: Repairs to existing services	PS			15 000,00
14.3	Provisional Sum: Concealed defects in existing structure	PS			20 000,00
14.4	Provisional Sum: Electrical connections and compliance	PS			10 000,00
14.5	Provisional Sum: Madibeng Local Municipality building plan submission and inspection fees	PS			15 000,00
14.6	Profit and attendance on Provisional Sums 14.1 to 14.5 (insert percentage)	%			
	TOTAL SECTION 14 CARRIED TO SUMMARY				
15	**SECTION 15: DAYWORK**				
15.1	General labourer	Hour	40,00		
15.2	Bricklayer	Hour	40,00		
15.3	Carpenter	Hour	20,00		
15.4	Small plant (concrete mixer, compactor)	Hour	16,00		
15.5	Provisional Sum: Daywork materials	PS			10 000,00
15.6	Mark up on daywork materials (insert percentage)	%			
	TOTAL SECTION 15 CARRIED TO SUMMARY				

C2.3 Summary of Bill of Quantities

Section	Description	Amount (R)
1	PRELIMINARIES AND GENERAL	
2	ENGINEERING SERVICES: DETAILED DESIGN AND APPROVED FOR CONSTRUCTION DRAWINGS	
3	ALTERATIONS	
4	EARTHWORKS	
5	CONCRETE, FORMWORK AND REINFORCEMENT	
6	MASONRY	

Section	Description	Amount (R)
7	WATERPROOFING	
8	METALWORK, DOORS AND GLAZING	
9	PLASTERING	
10	PAINTWORK	
11	PLUMBING AND DRAINAGE	
12	ELECTRICAL	
13	EXTERNAL WORKS	
14	PROVISIONAL SUMS	
15	DAYWORK	
Subtotal excluding VAT		
VAT at 15 %		
TOTAL INCLUDING VAT (carried to the Form of Offer)		

Signature of tenderer	
Name	
Date	

PART C3: SCOPE OF WORK

C3.1 Description of the Works

The works comprise the detailed design, preparation of Approved for Construction drawings, municipal approval and construction of the following at each of the six units at 17 Macintyre Street, Brits:

- A new storeroom of 4,06 m x 2,60 m with 230 mm brick walls 3,148 m high, face brick outside and plastered inside on 700 x 300 mm Grade 30 strip footings on 300 mm G5, dowelled to the existing footings.
- Beam A (4,06 m) and Beam B (2,60 m), 230 x 700 mm with a 200 mm upstand, supporting a 200 mm Grade 30 suspended slab reinforced top and bottom, forming a first floor balcony over the storeroom.
- Derbigum waterproofing to the slab with screed to falls, a rainwater outlet and a downpipe connected to the existing stormwater system.
- A steel balustrade, 6,66 m long and 1,0 m high, fixed to the upstand.
- A verandah close off wall, 4,95 m long, forming a 1,2 m passage, on a 600 x 250 mm 25 MPa footing.
- Bricking up of the existing window, a new 1 200 mm opening into the storeroom, a steel security door and a new first floor balcony door with lintels.
- A light circuit and plug circuit to the storeroom with a Certificate of Compliance.
- At the Type B units (Units 3 and 4) only: demolition of the existing first floor partition wall and making good.

C3.2 Applicable Standards

The works shall be designed and constructed in accordance with the latest editions of the following:

- National Building Regulations and Building Standards Act, 1977 (Act 103 of 1977) and SANS 10400, including Parts A, B, H, J, K, L, M, N, O, R and T.
- SANS 10160: Basis of structural design and actions for buildings and industrial structures.
- SANS 10100 Part 1: The structural use of concrete.
- SANS 10164 Part 1: The structural use of masonry.
- SANS 2001 series: CC1 (concrete works), CM1 (masonry walling) and related construction standards.
- SANS 282: Bending dimensions and scheduling of steel reinforcement for concrete.
- SANS 10142 Part 1: The wiring of premises.
- NHBRC Home Building Manual, where applicable.
- Occupational Health and Safety Act, 1993 (Act 85 of 1993) and the Construction Regulations, 2014.
- Engineering Profession Act, 2000 (Act 46 of 2000) and Architectural Profession Act, 2000 (Act 44 of 2000).

C3.3 Tender Drawings

The following drawings are issued for tender purposes only. They show the intent of the works and are not for construction:

Drawing	Title
S01	Site layout and unit numbering
S02	Storeroom plan, foundations and sections (Type A and Type B)
S03	Beam and slab layout and typical details
S04	Balustrade, close off wall and opening details
MS01	Method statement and construction sequence

C3.4 Engineering Services: Detailed Design and Approved for Construction Drawings

C3.4.1 Contractor's design responsibility

The Contractor shall carry out the detailed design of the works and produce Approved for Construction (AFC) drawings. The design shall be developed from the tender drawings and the measured survey, and shall comply with C3.2. The Contractor shall appoint a design team acceptable to the Employer's Agent, as listed in Schedule 9, which shall include:

- an ECSA registered Professional Engineer or Professional Engineering Technologist (structural) who will sign the design calculations, the structural drawings and the SANS 10400 Part A Forms 2 and 4;
- a SACAP registered person for the architectural working drawings and the municipal submission; and
- a registered person for the electrical installation who will issue the Certificate of Compliance.

C3.4.2 Survey and investigation

Before starting the design, the Contractor shall measure all six units and record the existing wall positions, window and door sizes, floor levels and existing foundations. The assumed sizes in the Bill of Quantities (existing window 1,5 x 1,5 m, balcony door 900 x 2 100 mm, Type B partition 6,0 m) shall be confirmed. The Contractor shall excavate test pits and carry out DCP tests at not fewer than two positions to confirm founding conditions and the 1,5 m founding depth.

C3.4.3 Design deliverables

The design shall include, as a minimum:

- Design calculations for footings, beams, slab, upstand, balustrade and fixings, with loads to SANS 10160 (including barrier loads on the balustrade).
- Details of connections to the existing structure, including dowels into existing footings, wall ties and lintels over new openings.
- Waterproofing and roof drainage details, including falls, outlets and downpipes.
- Electrical layout for the light and plug circuits.
- A compliance check against SANS 10400 Parts O and T for each unit after the window is bricked up.

C3.4.4 Drawing schedule

The AFC drawing set shall include at least the following drawings:

No.	Drawing	Prepared by
1	Site plan showing all six units	SACAP
2	Floor plans, sections and elevations, Type A units (Units 1, 2, 5 and 6)	SACAP
3	Floor plans, sections and elevations, Type B units (Units 3 and 4)	SACAP
4	Foundation layout and details, including close off wall footings	Engineer
5	Beam and slab layout, sections and details	Engineer
6	Reinforcement details and bending schedules to SANS 282	Engineer
7	Balustrade details and fixings	Engineer
8	Waterproofing and stormwater details	Engineer
9	Electrical layout	Electrical

C3.4.5 Review, approval and issue

- The Contractor shall submit the design calculations and drawings to the Employer's Agent for review. The Employer's Agent will respond within ten working days.
- After addressing comments, the Contractor shall submit the building plans to Madibeng Local Municipality and attend to all comments until approval. Municipal fees are paid from Provisional Sum 14.5.
- On approval, the Contractor shall issue three hard copies and one electronic copy (PDF and DWG) of each drawing, stamped APPROVED FOR CONSTRUCTION, with revision, date and signature of the responsible professional.

- Only AFC drawings shall be used on site. Superseded drawings shall be withdrawn and marked SUPERSEDED.
- Changes during construction shall be issued as revised AFC drawings with a new revision letter.

C3.4.6 Construction stage and completion

- The Contractor's engineer shall inspect the works at Hold Points HP2 to HP7 at each unit and issue a signed inspection report before work proceeds.
- The Contractor shall answer requests for information within three working days.
- On completion the Contractor shall submit as built drawings, the SANS 10400 Part A Form 4 completion certificate and the electrical Certificate of Compliance for each unit.

C3.5 Hold Points

Work shall not proceed past a hold point until the inspection has been carried out and signed off. The Contractor shall give the Employer's Agent 48 hours' notice of each inspection.

Hold Point	Stage	Released by
HP1	AFC drawings accepted by the Employer's Agent and building plans approved by the municipality. No construction work before this release.	Employer's Agent
HP2	Excavations complete: founding depth and bearing confirmed	Contractor's engineer
HP3	Footing reinforcement and dowels in place, before casting	Contractor's engineer
HP4	Brickwork to DPC level, DPC and brickforce	Contractor's engineer
HP5	Beam and slab formwork, propping and reinforcement, before casting	Contractor's engineer
HP6	Screed to falls and waterproofing, before balustrade installation (flood test 24 hours)	Contractor's engineer
HP7	Completion inspection of each unit	Contractor's engineer and Employer's Agent

C3.6 Materials and Workmanship

- Concrete: Grade 30 MPa for footings, beams and slab; 25 MPa for close off wall footings and surface beds; maximum aggregate 19 mm; cube tests per pour.
- Reinforcement: high yield (Y) and mild steel (R) bars to SANS 920; fabric to SANS 1024; minimum cover 50 mm in footings, 25 mm in beams and slab.
- Formwork and propping to remain in place for at least 14 days under the slab, or until cubes reach 70 % of the specified strength.
- Bricks: 15 MPa clay bricks to SANS 227, face bricks to the outside of storeroom walls; Class II mortar; brickforce every third course.
- Waterproofing: Derbigum SP4 torch on membrane installed by an approved applicator, with a ten year guarantee.
- Balustrade: mild steel, hot dip galvanised to SANS 121 and painted, 1,0 m high, with openings not exceeding 100 mm.
- All existing finishes damaged by the works shall be made good to match the existing.

C3.7 Constraints on the Works

- The units are occupied. The Contractor shall maintain safe access for occupants at all times and barricade the work areas.
- Working hours: Monday to Friday 07:00 to 17:00 and Saturday 08:00 to 13:00. No noisy work on Sundays or public holidays.
- The Contractor shall not interrupt water or electricity to occupied units without 48 hours' notice to the Employer's Agent.
- Material storage and site establishment positions shall be agreed with the Employer's Agent.
- The Contractor shall comply with the Occupational Health and Safety Act and the Construction Regulations, 2014, and submit a Health and Safety Plan before site handover.

PART C4: SITE INFORMATION

C4.1 Site Description

The site is at 17 Macintyre Street, Brits, in the Madibeng Local Municipality, North West. It comprises six double storey residential units: four Type A units (Units 1, 2, 5 and 6) and two Type B units (Units 3 and 4). The site was inspected on 04 September 2026.

C4.2 Existing Conditions

- The units are occupied and access is through the existing gate and driveway.
- Existing foundations have not been exposed. Founding conditions and depth shall be confirmed under item 2.2 before design.
- Existing window and door sizes and the Type B partition length are assumed and shall be confirmed by measured survey.
- Water and electricity are available on site. The Contractor shall arrange metering for construction use.

C4.3 Information Available

The inspection report, photographs and field notes from the site inspection of 04 September 2026 may be viewed at the offices of the Employer's Agent. This information is provided in good faith and does not relieve the Contractor of his responsibility to verify site conditions.

EVALUATION CRITERIA

NORTH WEST CET COLLEGE APPLIES THE PROVISIONS OF THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, NO 5 OF 2000 AND PREFERENTIAL PROCUREMENT REGULATIONS, 2011.

The following evaluation criteria will be utilized to determine a suitable service provider.
All bid proposals will be evaluated in terms of Preferential Procurement Policy Framework.

There will be a three-stage evaluation process comprising of:
Stage 1) Prequalification evaluation, **Stage 2**) Risk assessment and **Stage 3**) 80/20 Preference Point Scoring System where 80 out of 100 allocated for price and 20 out of 100 will be for Specific goals.

The purpose of this prequalification evaluation is to determine which bid responses are compliant and noncompliant with the TOR issued. The following criteria shall apply:

Stage 1: **Prequalification**
- Bidding documents must be fully completed and signed; and
- SBD 1, 3.3,4, 6.1, 8 & 9 fully completed and signed
- Company registration documents (CIPC)
- Certified ID Copies of Directors/ Shareholders
- Joint venture agreement and Power of attorney in case of joint ventures.
- Company profile
- Letter of good standing from the bank account

Stage 2: Risk Assessment:
The risk assessment is to identify the capabilities, performance and functionality of bidders in order to obtain the best quality services. In order to facilitate a transparent selection process that allows equal opportunity to all services providers, the NWCET College will adhere to its policy on the appointment of services provider. Functionality Proposals will be evaluated in terms of the following criteria:

- Experience on similar projects.
- Capacity of the Company (Team members)
- Resources of the Company
- Financial capacity of the Company

- Financial capacity of the Company

The following table will demonstrate the criteria to be used for allocation of points for functionality as outlined above. Bids scoring less than **60 points** on functionality will not be further evaluated beyond functionality.

CRITERIA FOR EVALUATING FUNCTIONALITY		WEIGHT
Past Experience: This refers to the experience of the tenderer to undertake the scope of work involved in this tender. The tenderer is required to provide details of previously undertaken work related to the services required (A brief description of the scope and scale of current and past projects undertaken, including traceable references and testimonial letters) **Track record** **(Attach at least five letters – Eight (8) points per testimonial letter)** **5 Letters +** **40** **4 Letters** **32** **3 Letters** **24** **2 Letters** **16** **1 Letter** **8**		**40**
Capacity of Company (Team members) This refers to the competency of the bidder's team members to undertake the scope of work involved in the tender. **Qualifications Five of team members (Provide proof of qualification)** • Civil/Electrical/Construction project management Engineering Qualifications Diploma or Equivalent • 5 Team member • 4 Team member • 3 Team member • 2 Team Member • 1 Team member **Experience of team members (Provide Comprehensive CV's)** • 5 years+ • 4 years • 3 years • 2 years • 1 Year • 0 Year	10 08 06 04 02 05 04 03 02 01 00	**15**
Attractiveness of methodology: This refers to the bidder's capacity to respond to request and ability to provide the College with excellent service (a detailed proposal on methodology with designs and processes must be submitted)		**15**
Financial Capacity of the Company • Audited Financial Statements (Recent) • Bank credit rating letter (not older than three months)	10 10	**20**
• Letter of good standing from the Bank		**10**
TOTAL		**100**

Bids that fail to score a minimum of 60 points out of a possible 100 points for functionality will not be eligible for further consideration.

Stage 3

80/20 Preference point system

- Price 80
- Specific goals 20

In order to facilitate a transparent selection process that allows equal opportunity to all service providers, NW CET College will adhere to its policy on the appointment of service providers.

Preference point system

Table 7

SPECIFIC GOALS	NUMBER OF POINTS TO BE ALLOCATED 90/10
Women	5
People with disability	5
Youth (35 and below)	5
Location of enterprise (Province)	2
B-BBEE status level contributors from level 1 to 2 which are QSE or EME	3
Total points for SPECIFIC GOALS	20

1. **Specification / Terms of reference: Please refer to the specifications attached separately**

NB: The quantities indicated in the specification attached are for quoting purposes only; North West CET College reserves the right to amend the quantity according to its needs.

SPECIFICATION COMMITTEE:

Ms T MOTANG
(Chairperson)

Date

Ms LK TSEKE

27/10/2026
Date

Ms P FRANCIS

27/10/2026
Date

Ms R MPOFU

27/10/2026
Date

APPROVED BY THE PRINCIPAL/ACCOUNTING OFFICER
COMMENTS:

APPROVED

Mr MD MOHLAMONYANE
PRINCIPAL/CEO

27/10/2026
Date

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF DEPARTMENT/ PUBLIC ENTITY*)					
BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
DESCRIPTION					
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT *(STREET ADDRESS)*

SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
	TCS PIN:		**OR** CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No
IF YES, WHO WAS THE CERTIFICATE ISSUED BY?				
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	☐	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)		
	☐	A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)		
	☐	A REGISTERED AUDITOR NAME:		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs& QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]				
ARE YOU THE ACCREDITED REPRESENTATIVE **IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ANSWER PART B:3 BELOW]
SIGNATURE OF BIDDER	.....		**DATE**	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)				
TOTAL NUMBER OF ITEMS OFFERED			**TOTAL BID PRICE (ALL INCLUSIVE)**	

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT/ PUBLIC ENTITY		CONTACT PERSON	
CONTACT PERSON		TELEPHONE NUMBER	
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS			

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE

1.3. BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES). B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.4. WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.

1.5. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.

2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.

2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.

2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1. IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2. DOES THE BIDDER HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3. DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4. DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

PRICING SCHEDULE
(Professional Services)

NAME OF BIDDER: .....BID NO.: .....

CLOSING TIME 11:00 CLOSING DATE.....

OFFER TO BE VALID FOR .....DAYS FROM THE CLOSING DATE OF BID.

ITEM NO	DESCRIPTION	BID PRICE IN RSA CURRENCY **(ALL APPLICABLE TAXES INCLUDED)

1. The accompanying information must be used for the formulation of proposals.

2. Bidders are required to indicate a ceiling price based on the total estimated time for completion of all phases and including all expenses inclusive of all applicable taxes for the project. R.....

3. PERSONS WHO WILL BE INVOLVED IN THE PROJECT AND RATES APPLICABLE (CERTIFIED INVOICES MUST BE RENDERED IN TERMS HEREOF)

4. PERSON AND POSITION	HOURLY RATE	DAILY RATE
----------	R----------	----------
----------	R----------	----------
----------	R----------	----------
----------	R----------	----------
----------	R----------	----------

5. PHASES ACCORDING TO WHICH THE PROJECT WILL BE COMPLETED, COST PER PHASE AND MAN-DAYS TO BE SPENT

----------	R----------	---------- days
----------	R----------	---------- days
----------	R----------	---------- days
----------	R----------	---------- days

5.1 Travel expenses (specify, for example rate/km and total km, class of airtravel, etc). Only actual costs are recoverable. Proof of the expenses incurred must accompany certified invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
----------	.....	.....	R.....
----------	.....	.....	R.....
----------	.....	.....	R.....
----------	.....	.....	R.....

TOTAL: R.....

** "all applicable taxes" includes value- added tax, pay as you earn, income tax, unemployment insurance contributions and skills development levies.

Bid No.: .....

Name of Bidder: .....

5.2 Other expenses, for example accommodation (specify, eg. Three star hotel, bed and breakfast, telephone cost, reproduction cost, etc.). On basis of these particulars, certified invoices will be checked for correctness. Proof of the expenses must accompany invoices.

DESCRIPTION OF EXPENSE TO BE INCURRED	RATE	QUANTITY	AMOUNT
----------	.....	.....	R.....
----------	.....	.....	R.....
----------	.....	.....	R.....
----------	.....	.....	R.....

TOTAL: R.....

6. Period required for commencement with project after acceptance of bid .....

7. Estimated man-days for completion of project .....

8. Are the rates quoted firm for the full period of contract? *YES/NO

9. If not firm for the full period, provide details of the basis on which adjustments will be applied for, for example consumer price index. .....

.....

.....

.....

*[DELETE IF NOT APPLICABLE]

Any enquiries regarding bidding procedures may be directed to the –

(INSERT NAME AND ADDRESS OF DEPARTMENT/ENTITY)

Tel:

Or for technical information –

(INSERT NAME OF CONTACT PERSON)

Tel:

ANNEXURE B

SBD 4

DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state[1], or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-

   - the bidder is employed by the state; and/or

   - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

2.1 Full Name of bidder or his or her representative: .....

- Identity Number:.....

- Position occupied in the Company (director, trustee, shareholder[2], member): ....

- Registration number of company, enterprise, close corporation, partnership agreement or trust: ....

- Tax Reference Number: .....

- VAT Registration Number: .....

2.6.1 The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

[1] "State" means –

(a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);

(b) any municipality or municipal entity;

(c) provincial legislature;
(d) national Assembly or the national Council of provinces; or
(e) Parliament.

[2]"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7 Are you or any person connected with the bidder presently employed by the state? **YES / NO**

- If so, furnish the following particulars:

  Name of person / director / trustee / shareholder/ member:
  .....
  Name of state institution at which you or the person connected to the bidder is employed :
  .....
  Position occupied in the state institution:
  .....

  Any other particulars:
  .....
  .....
  .....

- If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector? **YES / NO**

- If yes, did you attach proof of such authority to the bid document? **YES / NO**

  (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.

- If no, furnish reasons for non-submission of such proof:

  .....
  .....
  .....

- Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months? **YES / NO**

- If so, furnish particulars:
  .....
  .....
  .....

- Do you, or any person connected with the bidder, have **YES / NO**

any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?

2.9.1 If so, furnish particulars.

.....
.....
.....

2.10 Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid? **YES/NO**

2.10.1 If so, furnish particulars.

.....
.....
.....

2.11 Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract? **YES/NO**

2.11.1 If so, furnish particulars:

.....
.....
.....

- **Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

SPECIFIC GOALS

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Specific goals.

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS AND DEFINITIONS

---

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

a) The value of this bid is estimated to not exceed R50 000 000 (all applicable taxes included) and therefore the **80/20 preference point system** shall be applicable

1.3 Points for this bid shall be awarded for:

(a) Price; and

(b) Specific goals.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and Specific goals must not exceed	**100**

1.5 Failure on the part of a bidder to submit the required documents to substantiate the points claimed with the bid, will be interpreted to mean that points for specific goals are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to specific goals in any manner required by the purchaser.

2. DEFINITIONS

(a) "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act.

(b) "Specific goals" means specific goals as contemplated in section 2(1)*(d)* of the Act which may include contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development

Programme as published in *Government Gazette* No. 16085 dated 23 November 1994

(c) "bid" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals.

(d) "Broad-Based Black Economic Empowerment Act" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);

(e) "EME" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

(f) "functionality" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.

(g) "prices" includes all applicable taxes less all unconditional discounts;

(h) "proof of B-BBEE status level of contributor" means:

1) B-BBEE Status level certificate issued by an authorized body or person;

2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;

3) Any other requirement prescribed in terms of the B-BBEE Act;

(i) "QSE" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

***(j)* "rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1 POINTS AWARDED FOR PRICE (the 80/20 or 90/10 preference point systems)

A maximum of 80/90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \text{ or } \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

3.2 **FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME-GENERATING PROCUREMENT.**

3.2.1 POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \qquad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmax = Price of highest acceptable bid

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1 In terms of Regulation 3 (1) an organ of state must, in the tender documents, stipulate the specific goal in the invitation to submit the tender for which a point may be awarded, and the number of points that will be awarded to each goal, and proof of the claim for such goal.

SPECIFIC GOAL	MAXIMUMN NUMBER OF POINTS FOR (80/20 PREFERENCE SYSTEM)	NUMBER OF POINTS (90/10 PREFERENCE SYSTEM)
Small business development 5 points: EME (Turnover less than R10 million 3 points: QSE (Turnover higher than R10 million less than R50million	5	N/A
Ownership 5 points :100% black owned. 4 points: At least 51% black owned	5	N/A
Women ownership 4 points: 100% women owned. 3 points: At least 51% women owned. 2 points: Less than 51% women owned.	4	N/A
Youth ownership 4 points: 100% youth owned.	4	N/A

3 points: At least 51% of youth owned. 2 points: Less than 51% youth owned		
Ownership by Persons with Disabilities 2 points: Any ownership by persons with disabilities	2	N/A

5. BID DECLARATION

5.1 Bidders who claim points in respect of specific goals must complete the following:

SPECIFIC GOAL	NUMBER OF POINTS FOR (80/20 PREFERENCE SYSTEM)	NUMBER OF POINTS (90/10 PREFERENCE SYSTEM)
Small business development 5 points: EME (Turnover less than R10 million 3 points: QSE (Turnover higher than R10 million less than R50million		N/A
Ownership 5 points :100% black owned. 4 points: At least 51% black owned		N/A
Women ownership 4 points: 100% women owned. 3 points: At least 51% women owned. 2 points: Less than 51% women owned.		N/A
Youth ownership 4 points: 100% youth owned. 3 points: At least 51% of youth owned. 2 points: Less than 51% youth owned		N/A
Ownership by Persons with Disabilities 2 points: Any ownership by persons with disabilities		N/A

6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 3.1

6.1 Specific goals: = ... (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 6.1 must be in accordance with the table reflected in paragraph 3.1 and must be substantiated by submitting the required documents.

7. **DECLARATION WITH REGARD TO COMPANY/FIRM**

7.1 Name of company/firm:.....

7.2 VAT registration number:.....

7.3 Company registration number:.....

7.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

7.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

7.6 COMPANY CLASSIFICATION

☐ Manufacturer
☐ Supplier
☐ Professional service provider
☐ Other service providers, e.g. transporter, etc.
[*TICK APPLICABLE BOX*]

7.7 Total number of years the company/firm has been in business:.....

7.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals indicated in paragraphs 1.4 and 5.1 of the foregoing certificates, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 5.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct.

iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

(a) disqualify the person from the bidding process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution.

WITNESSES 1. ..... 2.	..... SIGNATURE(S) OF BIDDERS(S) DATE: ..... ADDRESS ....

4 DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	Date
.....	.....
Position	Name of bidder

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1 This Standard Bidding Document must form part of all bids invited.

2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-

a. abused the institution's supply chain management system;
b. committed fraud or any other improper conduct in relation to such system; or
c. failed to perform on any previous contract.

4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? **(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied).** The Database of Restricted Suppliers now resides on the National Treasury's website(**www.treasury.gov.za**) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐

4.4.1	If so, furnish particulars:

SBD 8

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)..... CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	.....
Signature	**Date**
.....	.....
Position	**Name of Bidder**

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

1 This Standard Bidding Document (SBD) must form part of all bids[1] invited.

2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:

a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.

b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.

4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

SBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

_____

(Bid Number and Description)

in response to the invitation for the bid made by:

_____

(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of:_____that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    (a) prices;
    (b) geographical area where product or service will be rendered (market allocation)
    (c) methods, factors or formulas used to calculate prices;
    (d) the intention or decision to submit or not to submit, a bid;
    (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
    (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

[3] **Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.**

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....	.....
Signature	Date
.....	.....
Position	Name of Bidder

Js914w 2